

# AGENDA

**Meeting:** Warminster Area Board  
**Place:** Warminster Civic Centre, Warminster  
**Date:** Thursday 4 January 2018  
**Time:** 7.00 pm

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Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Andrew Davis, Warminster East (Chairman)  
Cllr Pip Ridout, Warminster West (Vice-Chairman)  
Cllr Tony Jackson, Warminster Broadway  
Cllr Christopher Newbury, Warminster Copheap and Wylve  
Cllr Fleur de Rhé-Philippe, Warminster Without

## **RECORDING AND BROADCASTING NOTIFICATION**

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### **Parking**

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
<p>1. <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p>	7.00pm
<p>2. <b>Apologies for Absence</b></p>	
<p>3. <b>Minutes</b> (<i>Pages 5 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 2 November 2017 (<i>copy attached</i>).</p>	
<p>4. <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. <b>Chairman's Announcements</b> (<i>Pages 11 - 18</i>)</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p>	
<p>6. <b>Updates from Partners</b> (<i>Pages 19 - 28</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> <li>➤ Wiltshire Police</li> <li>➤ Dorset &amp; Wiltshire Fire and Rescue Service</li> <li>➤ Warminster and Villages Community Partnership</li> <li>➤ Town and Parish Councils Nominated Representatives</li> </ul> <p>Some written updates have been received and are included in this agenda.</p>	
<p>7. <b>Local Youth Network Update and Youth Activities Grant Applications</b> (<i>Pages 29 - 32</i>)</p> <ul style="list-style-type: none"> <li>i. Update</li> <li>ii. Grants</li> </ul>	
<p>8. <b>Public Health - Public Space Protection Orders</b></p>	
<p>9. <b>Support for Homeless People</b></p> <p>To receive a presentation from Sarah Johnson, Assertive Outreach Worker.</p>	
<p>10. <b>Health &amp; Wellbeing Management Group</b> (<i>Pages 33 - 36</i>)</p> <ul style="list-style-type: none"> <li>• General update</li> <li>• Carers' Champion update</li> <li>• Older People's Champion appointment</li> </ul>	

11. **Regeneration (standing item)**

No report for January

12. **Area Board Funding - Community Area Grants** *(Pages 37 - 40)*

To consider applications for funding from the Community Area Grants Scheme.

13. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14. **Future Meeting Dates**

The next meetings of the Warminster Area Board will be on:

1 March 2018 at the Warminster Civic Centre

**9pm**

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Civic Centre  
**Date:** 2 November 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 8.35 pm

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Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice-Chairman), Cllr Tony Jackson, Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

### **Wiltshire Council Officers**

Jessica Croman (Democratic Services)  
Jacqui Abbott (Community Engagement Manager)

### **Town and Parish Representatives**

Warminster Town Council  
Chapmanslade Parish Council  
Chitterne Parish Council  
Codford Parish Council  
Corsley Parish Council  
Heytesbury Parish Council  
Sutton Veny Parish Council  
Upper Deverills Parish Council

### **Partners**

Wiltshire Police  
Dorset and Wiltshire Fire and Rescue Service  
Community Area Partnership

**Total in attendance: 45**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Sarah Jefferies (Horningsham and Maiden Bradley Parish Councils) Sue Frasier (Warminster Town Council)</p> <p>It was noted that Cllr Tony Jackson would arrive late to the meeting (8pm)</p>
3.	<p><u>Minutes</u></p> <p><b>Decision</b></p> <p><b>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>Cllr Pip Ridout declared an interest in the Friends of Warminster Park grant application due to her position as treasurer and would abstain from voting on that application.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li>• Wiltshire Local Plan Review - The Council is reviewing the Wiltshire Core Strategy adopted in January 2015 which set out policies for the future development of the county over the period to 2026 and is used in the determination of planning applications. The review of the Wiltshire Core Strategy (renamed the Wiltshire Local Plan) will extend the period to which the plan relates to 2036. The consultation would run from the 7 November 2017 to 5pm Tuesday 19 December 2017.</li> <li>• Police &amp; Crime Commissioner Precept Consultation – There is a proposed rise in Council Tax and people could have their say at <a href="http://www.wiltshire-pcc.gov.uk/transparency">www.wiltshire-pcc.gov.uk/transparency</a></li> <li>• Warminster Town Council – Guidance and instructions for the Remembrance Day Parade on the 12 November 2017 was provided.</li> </ul>

	<p>Following a request, the Chairman allowed Mr free, from the local Labour Group, to give a statement on Designated Public Place Orders (DPPOs) being replaced by Public Space Protection Orders (PSPOs).</p> <p>The main points of the statement was; there had been no public consultation on the DPPO being replaced by the PSPO despite Wiltshire Councils website stating there would be a consultation and discussion at the local Area Board and that the current order would criminalise homeless people. It was requested that an officers report be made available for the next Area Board meeting.</p> <p>The Chairman read a response provided by officers with the main points focusing on: As of the 20 October 2017 DPPOs automatically became PSPOs; within a public space of a PSPO area it is an offence to consume alcohol; Wiltshire Police had the authority to issues fines to those who had the ability to pay the fine.</p> <p>During the discussion it was noted that there was information on the Wiltshire Council website about the PSPOs being consulted on at each Area Board, although this issue had not been on the forward work plan and for this reason it was;</p> <p><b>Resolved</b></p> <p><b>That the issue should be on the agenda for the January 4 meeting.</b></p>
6.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>A presentation was given by the Warminster Skate Park group, which gave information about the proposed skate park and a grant application that would be going to the Area Board in January. Plans were provided of what the skate park would look like and actions that had been taken to raise money. It was noted that the grant application would provide a temporary road which would support the construction of the skate park.</p> <p>The Chairman thanked the group for their presentation.</p> <p>Warminster and Villages Community Partnership</p> <p>Len Turner from the WVCP informed the meeting that benchmarking of Warminster Town would take place on Saturday morning from 10.30am. A team would be doing questionnaires and encouraged everyone to have their say.</p>
7.	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p>

	<p>Jan Bowra, Local Youth Facilitator, introduced the item and gave a brief overview of the role and processes involved.</p> <p>A grant application was presented and it was;</p> <p><b>Resolved</b></p> <p><b>To award Warminster Cricket Club £2000 for heating.</b></p>
8.	<p><u>Warminster Dementia Centre</u></p> <p>Emma Bolt from Alzheimer’s Support gave a presentation on the Warminster Dementia Centre.</p> <p>The main points from the presentation were:</p> <ul style="list-style-type: none"> <li>• An overview of Alzheimer’s support within the Warminster area was given.</li> <li>• A new hub would be opening in Warminster which would provide day centre activities 4 days a week and allow carers to have a break.</li> <li>• The new hub would be based in The Old Silk Works, which had a great history in Warminster.</li> <li>• The building would be modified to include a bridge for easy access, the grounds would include a landscaped garden area and curved walk way.</li> <li>• The building had designated parking but as part of the day centre activates package, those attending would be picked up and dropped off by taxi.</li> <li>• The charity boasted a large bank of volunteers, although more help and support would be welcomed. Especially donations to the new hub to help with the renovations.</li> </ul> <p>The chairman thanked Emma for the presentation.</p>
9.	<p><u>Health &amp; Wellbeing Group</u></p> <p>Jacqui Abbott, Community Engagement Manager, introduced the item and referred to the report and grant included in the agenda.</p> <p><b>Resolved</b></p> <p><b>To approve £250 towards the funding of the All Things Carers event to cover hire of rooms, publicity and marketing and refreshments.</b></p>
10.	<p><u>The H.N. Dewey House Trust</u></p> <p>The Chairman referred to the report included in the agenda.</p> <p>During the debate some concerns were raised concerning the wording of the</p>



	<p>recommendations that were to be decided on. Councillor Newbury expressed his concerns and sought clarification on; who had the final decision/ power to devolve the legacy to the Town Council and that the wording of the recommendations was incorrect as it stated that Wiltshire Council was not the beneficiary but could devolve the legacy to Warminster Town Council. This did not make sense.</p> <p>Following the debate it was;</p> <p><b>Resolved</b></p> <p><b>To recommend that Warminster Town Council becomes the proper beneficiary of the H.N. Dewey Will Trust and that Warminster Town Council is the successor to West Wiltshire District Council in this matter. Disbursements would therefore be devolved to the Town Council.</b></p> <p><b>Solicitors from Wiltshire Council to ensure that the correct legal procedure is followed to ensure that Warminster Town Council can disburse the funds.</b></p>
11.	<p><u>Community Area Transport Group</u></p> <p>The Chairman open the items and referred to the CATG notes within the agenda pack.</p> <p>It was also noted that a petition had been received from the residents of Newport road regarding parking issues on the road. The petition had been discussed at the CATG meeting and currently with the towns development team at Wiltshire Council.</p> <p><b>Resolved</b></p> <p><b>To approve schemes:</b></p> <ul style="list-style-type: none"> <li>• <b>5568 – Whitfield Close/ Woodcock Road for dropped kerbs and 20mph along Woodcock Road.</b></li> <li>• <b>5729 – Hospital of St John, Heytesbury for dropped kerbs.</b></li> </ul>
12.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2017/18 Community Area Grant funding:</p> <p>Decision</p> <p>To defer the application for funding for Wiltshire Medieval Society for more</p>

	<p>information.</p> <p>To award Friends of Warminster Park £5000 for a haulage road for a new skate park.</p> <p>To award Chitterne Parish Council £1255.90 for a speed indicator devise for traffic management.</p>
13.	<p><u>Warminster Regeneration Working Group</u></p> <p>An update was provided noting that the working group had been advised that it was not the right time to regenerate retail in the current climate. The aim of the group would be to get ready for when the market improves.</p> <p>Currently the working group were studying options for the car park and opportunities for a Police site were being explored.</p> <p>Membership of the steering group would be explored and a suggestion was made to ensure that the steering group was representative of the community. The Town Council were represented on the steering group.</p>
14.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
15.	<p><u>Future Meeting Dates</u></p> <p>The next meeting of the Warminster Area Board would take place on the 4 January 2018 at the Warminster Civic Centre.</p>

## How to comment

Copies of the consultation documents can be viewed during normal opening hours at the council's main offices at Monkton Park (Chippenham), Bourne Hill (Salisbury), County Hall (Trowbridge) and at all Wiltshire Council libraries.

The consultation runs from Tuesday 7 November 2017 until 5pm on Tuesday 19 December.

All the consultation documents and supporting evidence are available on this link:

<http://www.wiltshire.gov.uk/planning-policy-local-plan-review>

Comments can be returned via the following means:

- Online via the consultation portal ([http://consult.wiltshire.gov.uk/portal/spatial\\_planning](http://consult.wiltshire.gov.uk/portal/spatial_planning))
- By email via [spatialplanningpolicy@wiltshire.gov.uk](mailto:spatialplanningpolicy@wiltshire.gov.uk)
- By post in writing to: Spatial Planning, Economic Development & Planning, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

## Next Steps

The feedback from this consultation will inform the development of a draft Joint Spatial Framework and draft options for the Wiltshire Local Plan Review. The timetable for each stage of public consultation is set out below.

### Public Consultation

■ Joint working

■ Individual Local Plans

Issues and Opportunities Consultation (Nov - Dec 2017)

Draft Joint Spatial Framework (June - July 2018)

Local Plan Options Consultation (Oct - Dec 2018)

Local Plan Pre-submission Consultation (June - July 2019)

Independent Examination (Apr -Sep 2020)



## Wiltshire Local Plan Review Consultation

Wiltshire Council has a statutory duty to plan for the new homes, jobs and infrastructure needed to support Wiltshire's communities while protecting the local environment and quality of life and to keep plans up to date.

The council is reviewing the Wiltshire Core Strategy adopted in January 2015 which sets out policies for the future development of the county over the period to 2026 and is used in the determination of planning applications. The review of the Wiltshire Core Strategy (renamed the Wiltshire Local Plan) will extend the period to which the plan relates to 2036.

This is your opportunity to comment on and inform how the review of the local plan takes place.

Comments on the consultation should be returned by 5pm Tuesday 19 December 2017.

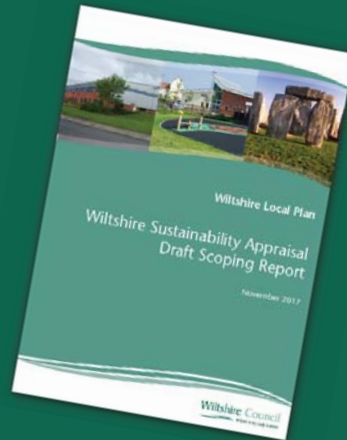
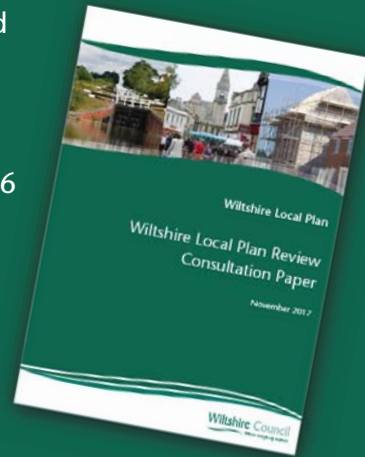
## Wiltshire Local Plan Consultation Paper

The consultation paper sets out the proposed scope of the Wiltshire Local Plan Review. This explains that the new homes, employment land and associated infrastructure needed to support growth over the period 2016 to 2036 are to be addressed in the review.

It also considers: where Wiltshire Core Strategy development management policies may need to be updated to ensure their continued consistency with national policies; how to consolidate older 'saved' policies from former Wiltshire district council local plans; and new policies to plan positively for each town centre in Wiltshire.

## Sustainability Appraisal Scoping Report

The Sustainability Appraisal Scoping Report proposes a Sustainability Appraisal Framework, including objectives and decision aiding questions, to be used in the assessment of draft policies and proposals as part of the plan making process. Sustainability Appraisal promotes sustainable development through better integration of sustainability considerations in the preparation and adoption of plans.



### Call for sites

If you have land which you would like the council to consider for development please let us know. Sites already in the Wiltshire Housing and Employment Land Availability Assessment 2017 do not need to be submitted.

## Swindon and Wiltshire Joint Spatial Framework

Local planning authorities are legally required to co-operate with each other over issues that transcend administrative boundaries. The Joint Spatial Framework, prepared jointly with Swindon Borough Council, will guide the overall pattern of development across the wider area of the two councils, setting out a distribution of new jobs, homes and infrastructure. It will provide evidence to inform the councils' individual local plan reviews.



### Swindon and Wiltshire Joint Spatial Framework: Issues Paper

The Issues Paper has been prepared to stimulate discussion and invites comments on the proposed methodology, scope and objectives of the Joint Spatial Framework and strategic issues in the proposed housing market areas. It is supported by profiles of the proposed new housing market areas at **Chippenham, Salisbury, Swindon and Trowbridge**. The document includes specific questions on which the council would like to hear your views.

### Assessments of need for homes and jobs (2016 to 2036)

Two independent studies have been commissioned to identify the new homes and jobs that may be required in Wiltshire and Swindon over the period to 2036 and to inform the review of the Swindon Borough

Local Plan and Wiltshire Local Plan. These are a Strategic Housing Market Assessment and A Functional Economic Market Area Assessment.

These projections have yet to be tested and are a first step in the local plan review process.



# ***Chairman's Announcement***

<b>Subject:</b>	<b>Eat Out Eat Well Award Scheme</b>
<b>Contact Details:</b>	<b><a href="mailto:liz.hubbart@wiltshire.gov.uk">liz.hubbart@wiltshire.gov.uk</a></b>

Public Protection is looking to work with Area Boards to increase coverage of the Eat Out Eat Well Scheme; targeting high street businesses and village locations.

The Eat Out Eat Well Award is included in the Wiltshire Obesity Strategy implementation plan and is offered free of charge to most types of food business that have achieved a Food Hygiene Rating of three stars or above.

The aims of the award:

- To encourage and assist caterers to increase the range and promotion of healthier options on their menu.
- Assist caterers in meeting the rising demand for healthier food via advice and low cost nutrition training.
- Acknowledge and promote caterers who make it easier for customers to eat healthily.
- Increase customer choice and help consumers make more informed choices.

The over arching aim is to increase choice for customers and profitability for businesses. It is not about removing 'unhealthy food' but making easily achievable adaptations, in some cases to make existing favourites healthier without compromising on sales and introduce new products. Experience to date has shown that this is realistic and achievable.

The award has three levels bronze, silver and gold and is open to most types of catering establishments including cafes, takeaways, schools, restaurants and workplace canteens that have been assessed as broadly compliant in terms of food safety and food standards and achieved a Star rating of three or more.

Achievement is determined via a points system that rewards healthier catering and reflects Government obesity messages; the increased use of fruit & vegetables, reductions in sugar and fat, increased fibre, reductions in refined and processed ingredients, use of healthier cooking techniques, portion control, marketing and pricing policies that encourage healthier choices.

An experienced assessor will visit the business to guide the food business operator through the process.

To date 261 businesses have signed up and are benefiting from the competitive edge that the award provides. Many businesses have reported cost savings as well.

Participating businesses are provided with a window sticker similar to those displaying a food hygiene rating and their details are entered on to the Eat Out Eat Well website.

Referrals to the scheme can be made to [liz.hubbart@wiltshire.gov.uk](mailto:liz.hubbart@wiltshire.gov.uk) or by phone 01225 715236.

# ***Chairman's Announcement***

Most types of food business that have a Food Hygiene Rating of three or above are eligible and can apply for an advisory visit and assessment to achieve a Gold, Silver or Bronze classification.

# Chairman's Announcement

## Employment and Community Skills

Wiltshire Employment Support Team & Wiltshire Supported Internships

Contact: [West.cc@wiltshire.gov.uk](mailto:West.cc@wiltshire.gov.uk)

### Wiltshire Employment Support Team

Better known as WEST is a supported employment service for young people and adults with special educational needs and disabilities, including autism spectrum conditions. We aim to support our customers to find and keep a job.

We are part of the Special Educational Needs and Disabilities Service at Wiltshire Council. We also provide support to Adult Care customers, so we support people from 14+.

### What is Supported Employment?

A well defined approach to helping people with disabilities participate in the competitive labour market, helping them to find meaningful job and providing ongoing support from a team of professionals.

### Where do we work?

All over Wiltshire, if you meet eligibility and have a Wiltshire post-code, we can work with you.

Working with employers local to Wiltshire or within reasonable travelling distance, that could be in Hampshire, Swindon or other neighboring towns or counties.

### What do we want?

For as many people to know of our service and that there is a pool of untapped talent and willing workforce in Wiltshire that could be of great benefit to employers.

We want the opportunity to meet with local employers to talk about their business and recruitment needs and negotiate positive employment opportunities for our customers.

Most of all we want to do what we can to level the playing field for people with higher support needs so they can compete to get jobs.

Research shows that only **6%** of people with a **learning disability** and **15%** of people with **autism**, are in paid employment, yet most want to work (Mencap).



### The Team

We choose our Job Coaches for lots of different skills. Most of all their work ethic and what they can do to negotiate work opportunities with local employers. We know our stuff. We don't know everything, but we have a strong reputation.

The team are supportive, but they are not support workers.

Job Coaches specialise in employment, with the added bonus of previous backgrounds ranging from education to business.

### Our priorities

#### Everyone has the right to work

and we are committed to helping people with higher support needs do that.

#### Getting a job is the top priority

supporting applications, interviews and on the job support. Speaking to employers and negotiating opportunities

**The right support** supporting customers in a person centred, but realistic way

**Employer relationships** employers in Wiltshire are our customers too and we value how pro-active and inclusive they can be. We work to maintain positive relationships and are on hand to provide support to them in making employing someone through our service smooth.

### We only deal in paid work

*If a paid job isn't what you are looking for then we are not the right service for you*

We can signpost you to other places if you need it but we cannot support you with anything that isn't paid work. We don't want to lose our focus.

**Community Connecting** is another part of our wider team and they specialise in supporting people with inclusion to their local community, including joining a club, travel training and volunteer work.



## Wiltshire Supported Internships

Supported Internships are designed for young people who really want to move into employment from education.

A study programme for a young person with learning disabilities or autism that want to move into employment and need extra support to do so. An important element is the opportunity for an extended work placement with the potential for a job offer at the end. We call these 'Working Interviews'.

'Aim to equip young people with the skills needed for work so they can achieve sustainable paid employment. The programme includes on-the-job training, backed by expert job coaches and college based learning'

**Department for Education**

## What do we want from employers in Wiltshire?

**a job vacancy** that you are prepared to offer as a working interview with a view to becoming a paid job, **or**

**a carved position** that matches the intern where a paid position can be given when they display the skills required consistently

**regular feedback** that includes gaps in knowledge (support can then be put in place for this learning)

✚ Working interviews will ideally be 16 hours a week for an agreed length of time. Normally between 6-12 weeks

✚ hours can be flexible and could start on lower hours gradually increasing

We are asking for your involvement in the process and to consider reasonable adjustments to level the playing field for your intern



We are asking for a commitment to work with us, using a flexible approach to recruitment

**Real job vacancies that have a real chance of becoming a paid job!**

## Who have we worked with?

We have successfully worked with many employers over the years, who have employed our customers, these include:

Morrisons	Warminster
NHS	Salisbury
Castle & Ball	Marlborough
Foxhangers	Devizes
Drove Primary	Swindon
Tool Station	Chippenham
Royal Oak	Corsham
Green Dragon	Market Lavington
MOD	Lyneham
Order of St Johns	Wooten Bassett
EMCOR	Porton Down
Bath Aquaglass	Bath
McDonalds	Trowbridge
Leekes	Melksham
Honey's Dog Food	Pewsey



**We would love the opportunity to talk to you more about our team(s).**

Please watch our video and we welcome any comments or queries

[West.cc@wiltshire.gov.uk](mailto:West.cc@wiltshire.gov.uk)

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**Samantha Buchanan**



# Chairman's Announcements

<b>Subject:</b>	<b>Public Space Protection Orders</b>
<b>Contact Details:</b>	<a href="mailto:ASB@wiltshire.gov.uk">ASB@wiltshire.gov.uk</a>

## PSPOs

Public Spaces Protection Orders (PSPOs) are one of the tools available under the Anti-social Behaviour, Crime and Policing 2014 Act and replace Designated Public Place Orders (DPPO). New Guidance issued by the Local Government Association stated that any Orders in existence post 21 October 2017 would automatically be transferred to include any conditions covered by the DPPO. This applies to orders in: Trowbridge, Salisbury, Calne, Chippenham, Devizes, Durrington, Malmesbury and Warminster.

The legislation recognises that councils are often best placed to identify the broad and cumulative impact that ASB can have and additional conditions can be applied for. They must be evidence based and must not be covered by other primary legislation.

Councils can use PSPOs to prohibit specified activities, and/or require certain things to be done by people engaged in particular activities, within a defined public area. PSPOs differ from other tools introduced under the Act as they are council-led, and rather than targeting specific individuals or properties, they focus on the identified, evidence based problem behaviour in a specific location. Any conditions must be consulted on.

The legislation provides for restrictions to be placed on behaviour that apply to everyone in that locality (with the possible use of exemptions). Breach of a PSPO without a reasonable excuse is an offence. The enforcement will be managed by Wiltshire Police, they will issue fixed penalty notices which can incur fines of up to £1000. Alcohol conditions covered by the Orders can incur £500 fine if breached.

Wiltshire Council is keen to work with individuals to change their behaviour. Working with our drug and alcohol service, recipients of fines will now have the option to attend a drug and alcohol course to waiver the fine payment.

New signage is on order and the webpages will be updated to reflect this recent change in legislation.

For further information please contact [ASB@wiltshire.gov.uk](mailto:ASB@wiltshire.gov.uk)

## Fixed Penalty Notices

A Police Officer may issue an FPN to anyone they have reason to believe has committed an offence and breached the PSPO without reasonable excuse under section 67 of the Anti-social Behaviour, Crime and Policing 2014 Act. The FPN should only be issued to over 18s.

This also applies in the case of orders that prohibit alcohol consumption, where it is reasonably believed that a person has been or intends to consume alcohol. It is an offence under section 63 either to fail to comply with a request not to consume or to surrender alcohol (or what is reasonably believed to be alcohol or a container for alcohol).

# ***Chairman's Announcements***

The front copy should be handed to the recipient and the second retained for your records. Wiltshire Council must be notified via [ASB@wiltshire.gov.uk](mailto:ASB@wiltshire.gov.uk) with a scanned copy of the FPN. This will enable the Council to prosecute if necessary.

There will also be an option to attend a Wiltshire substance misuse service course to waive the fine. The information is contained on the back page of the FPN and should be handed to the recipient at the time of issue. The Officer should make the recipient aware that this option would waive the fine payment.

Officers should consider circumstances where there may be a 'reasonable excuse' for breaching the Order. It may also provide a further opportunity, to recognise that those responsible may themselves be vulnerable and in need of support. They should therefore consider appropriate referral pathways where there are any safeguarding concerns.

A copy of the PSPO conditions can be found on Niche.

For further information please contact [ASB@wiltshire.gov.uk](mailto:ASB@wiltshire.gov.uk)

## Update for Warminster Area Board

<b>Update from</b>	<b>Maiden Bradley with Yarnfield Parish Council</b>
<b>Date of Area Board Meeting</b>	4 <sup>th</sup> January 2018

### Headlines/Key Issues

- Speed Indicator Project SID completed and implemented.
- 
- Action Plan Local Economy and Tourism - Village Shop  
Reviewing the consultation results, the representation heard and received from parishioners it was agreed the way forward in supporting the Village Shop.
- 
- Village Design Statement - volunteers sought to speak on their thoughts within working parties re a Village Design Statement.
- 
- Maiden Bradley Memorial Hall Committee awarded a grant of £200.00 as a contribution towards the extra electrical sockets required.
  - Society of Local Council Clerks - the clerk has been elected to be President Elect for 2018/2019. The clerk will take on the position of President at the next Society of Local Council Clerks National Conference in October 2018.

### Future Events/Dates for the Diary:

- Next Full Council meeting 9<sup>th</sup> January 2018 at 7.30pm. All are welcome to attend.
- There are Facebook pages accessible for Maiden Bradley Memorial Hall, Maiden Bradley Community Shop and Maiden Bradley Parish Council.

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## ***Update for Warminster Area Board***

<b>Update from</b>	<b>Horningsham Parish Council</b>
<b>Date of Area Board Meeting</b>	4 <sup>th</sup> January 2018

### **Headlines/Key Issues**

- WWI Commemorations – Longleat estate approve the Orchard Project. Fruit Trees purchased and volunteers sought for planting day. It has been agreed that the Parish Council take on the responsibility for the grass cutting and the trees planted on the land.
- 

- Local Councils Scheme Application – Council approves working towards the Quality Gold Scheme
- 

#### **Future Events/Dates for the Diary:**

- Date of the next meeting is the 11<sup>th</sup> January 2018 at Horningsham Village Hall. It will start at 7.30pm. All are welcome to attend.
-

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## **Update for Warminster Area Board**

<b>Update from</b>	Upper Deverills Parish Council:
<b>Date of Area Board Meeting</b>	4 <sup>th</sup> January 2018

### **Headlines/Key Issues**

Traffic on B3095. The Upper Deverills Parish Council remains concerned regarding the use of the B3095 by HGVS that are too large for a minor road. They constitute both a traffic hazard and a public nuisance. Some form of signage to deter these vehicles, whose drivers are often slaves to satnav, is required. The Council has purchased its own Speed Indicator Device (SID) which is now deployed at random in Kingston, Monkton and Brixton Deverills. It has proved to be a worthwhile investment and has had a discernible effect on speeding through the villages.

Drainage and Flooding. A team of drainage engineers visited the Parish recently to examine the risk of flash and winterbourne flooding. Since then drains and culverts have been cleared and the Parish Council is grateful for that prompt response. The culvert in Brixton Deverills remains a risk but requires more complex work. It is hoped that this will be addressed without delay.

Sutton Veny Chicken Farm. The Upper Deverills Parish Council remains concerned regarding the impact of the proposed chicken farm in Sutton Veny. Not only does the Parish Council fear the impact of HGV's from the enterprise using the B3095 but, following the revelations by Channel 4 and the Guardian, also has some nagging concerns reservations regarding the regulation of any new chicken-related industrial unit.

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**Overview**

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

**The right healthcare, for you, with you, near you**

**News from the CCG!**

**Small changes can help you and your loved ones stay well this Winter**

Helping people to look after their own health, and their families' health, especially during the colder weather can help you stay well and it also helps to manage demand on health services.

By following eight simple self-care health steps, you and your loved ones can stay well this winter:

**S – see your pharmacist at the first sign of illness**

Pharmacists are not only medical experts; they can also offer advice and information on a range of minor illnesses and injuries. If you start to feel unwell this winter, even if it is just a cough or cold, get advice from your pharmacist before it gets more serious.

**E – eat plenty of fruit and vegetables**

A healthy diet is vital for your wellbeing, so try and eat five portions of fruit and vegetables every day.

**L – learn more about around the clock healthcare services in Wiltshire**

In Wiltshire there are many options available for when you need medical advice and treatment. Consider all the choices available to help you make the right decision about where to go.

**F – find out if you're eligible for a free flu vaccine**

People who are eligible include those who are aged 65 years, pregnant women, anyone who is the main carer for another person or who is in receipt of a Carers' Allowance, and those with a long term condition such as diabetes or asthma.

**C – check in on your neighbours**

Winter can be dangerous for elderly people, so checking they have enough supplies will mean they don't need to go out in bad weather.

**A – arrange to pick up your prescription**

Many pharmacies and GP surgeries will be closed or have reduced working hours over the festive period. If you require a repeat prescription, make sure you order it in plenty of time.

**R – restock your medicine cabinet**

Looking after yourself when you're feeling under the weather with a minor illness is easy if you already have a stocked medicine cabinet.

**E – ensure you stay warm**

Cold weather can be very harmful and increase the risk of heart attack, stroke and chest infections. Try and heat your home to at least 18 degrees and have at least one hot meal a day.

## Have your say!

### Urgent GP appointments – where would you go?

If you need a same day urgent GP appointment – this could mean that you might not be able to see your usual GP and you may have to travel to a different practice.

Urgent GP appointments are booked on the day and are for patients who have health problems which cannot wait for a routine appointment.

We want to hear your views on accessing urgent GP appointments.

Tell us what you think by completing this [short survey](#).



### Raising concerns and making complaints

NHS England are carrying out a survey and asking children, young people and adults with a learning disability and/or autism about their experiences of raising concerns and making complaints.

Your feedback will help with a new project about raising concerns and making complaints called **Ask Listen Do**.

Complete the [survey](#), which is open until 12 January 2018 and help make a difference.

## Campaigns

Every year we support a number of national health campaigns and run some local ones too.

Click on the images below to find out more about our current campaigns.

Stay well this winter  
and have the flu jab



Around the clock  
healthcare in Wiltshire



## **Honest and open opinions from patients help to shape hospice care**

**Patients, their families and healthcare professionals at a leading hospice in Wiltshire are continuing to help shape the way services are run - thanks to a new group set up by Healthwatch Wiltshire.**

Local volunteers from the county's independent health and care champion Healthwatch Wiltshire have spent the last 12 months meeting with patients and their families, unpaid carers and health professionals at Dorothy House Hospice Care.

The hospice commissioned Healthwatch Wiltshire to set up a User Advisory Group in September 2016 to provide an opportunity for those who use its services to give their open and honest opinions. This feedback has now helped to shape strategy and future plans for services at the hospice.

Through talking direct to patients, families and unpaid carers, Healthwatch Wiltshire's User Advisory group found:

- Dorothy House's services are highly valued but increased awareness and understanding of the range of services the hospice provides is needed.
- At the point of referral, patients want to talk to skilled staff with the time to talk to them in a personal way.
- It is important for carers and families to be heard and to be asked 'what would help you at the moment?' so that care is led by them.
- Enable people of working age and those at school or college to have access to groups at appropriate times of the day.



Susanna Watson, family support services manager at Dorothy House Hospice Care, said: "I found the feedback I received from the group very helpful. They had some very robust things to say about the whole language around 'assessments' and 'eligibility.'

"Someone commented that they did not want to be 'assessed' but wanted a more human approach where they were simply listened to. It reminded me just how easy it is to slip into bureaucratic jargon when you work in a health or social care setting."

Lucie Woodruff, Healthwatch Wiltshire Manager, added: "The User Advisory Group has given patients, families and carers the opportunity to be a critical friend and has offered a fresh pair of eyes to help Dorothy House continue to develop its services in ways that work for the people that use them.

"We've appreciated the time given by Dorothy House staff to present topics to the group, which enabled informed, productive discussions. The role of a local Healthwatch is to enable the community to help influence the way services are run and this engagement exercise has been a great example of this."

The group will continue to meet in 2018 to ensure the views of patients, families and their carers are reflected in the design and development of services provided by Dorothy House.

The full report 'Dorothy House Hospice Care User Advisory Group: a year of supporting patient and carer involvement' can be viewed at [www.healthwatchwiltshire.co.uk/reports-publications](http://www.healthwatchwiltshire.co.uk/reports-publications).

### **Contact us:**

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[healthwatchwiltshire.co.uk](http://healthwatchwiltshire.co.uk)

**Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.**

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**Report to** Warminster Area Board  
**Date of meeting** 4<sup>th</sup> January 2018  
**Title of report** Youth Grant Funding

**Purpose of the Report:**

To consider the applications for funding listed below. Also to note items listed under point five of this report.

A Local Youth Network Management Meeting was held on Tuesday 5<sup>th</sup> December 2017 where 3 grant applications were submitted for recommendation

Applicant	Amount requested	LYN Management Group recommendation
Army Welfare Service (Friends of Warminster)	£5,000.00	To award in full
Kingdown School	£4540.00	To award in full
Lighthouse Youth	£3760.00	To award in full

**1. Background**

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/18 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

**3. Environmental & Community Implications**

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

#### 4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2017/18 Warminster Area Board was allocated £17,285.00

4.2. The Warminster Area Board Youth Funding balance for 2017/18 is £15,285.00

4.3. All decisions must fall within the Youth Funding allocated to Warminster Area Board.

If funding is awarded in line with the LYN recommendations outlined in this report Warminster Area Board will have a Youth Funding balance of £1,985.00

#### 5. LYN report

A Local Youth Network Management Meeting took place on 5<sup>th</sup> December 2017 where 3 recorded grant applications were submitted.

#### 6. Legal Implications

There are no specific legal implications related to this report.

#### 7. Human Resources Implications

There are no specific human resources implications related to this report.

#### 8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

#### 9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

#### 10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
521	Army Welfare Service	Skate Park Warminster	£5,000.00
<b>Project description</b> Short paragraph description of the project:  We are a group of young people from Warminster Community Area. We are an established group who identify ourselves as Campaign 4 Warminster Skate Park. Since 2016 we have been trying to raise funds for a safer more user friendly skate park. We have been to meetings highlighting the need to improve this recreation area. We have set up a Facebook account and lobby to Councillors and local organisations. We are very proactive to have this change as this is not just about us but a legacy for our area.			

**Recommendation of the Local Youth Network Management Group**

It was agreed to award the full amount of £5,000.00 towards the project with the following condition

**Conditions apply**

It was brought to the attention of the group that the funds would be transferred (if awarded) to the Friends of Warminster's account, not to the Army Welfare Service, as they will Be the one's holding the funds for the skate park project.

It was agreed that the application should be re-submitted under Friends of Warminster

Application ID	Applicant	Project Proposal	Requested
510	Kingdown School	European Shell-Eco Marathon 2018	£4540.00

**Project description**

Short paragraph description of the project:

We are an extra-curricular club at Kingdown School Warminster that Design and Make vehicles to try to achieve the maximum miles per gallon possible. We did very well last year and want to further develop our vehicle to try to move up the standings. The team is made up of students from Key Stages 3 4 and 5 and overseen by teachers after school hours.

**Recommendation of the Local Youth Network Management Group**

It was agreed to award the full amount towards the project with the following condition:

**Conditions apply**

Applicant to submit a copy of a thorough risk assessment for the project

Application ID	Applicant	Project Proposal	Requested
519	Lighthouse Youth	Lighthouse Breakout Tour	£3760.00

**Project description**

Short paragraph description of the project:

Since 2012 the Lighthouse Youth Group has delivered a local outreach project called Breakout where young people participate in community building activities such as arts craft childrens work sports gardening clean up youth clubs etc. This year we are taking a team from Breakout on tour to Moldova to do similar work but in much more challenging conditions. This will be an opportunity of a lifetime to these young people and formative in their growth toward adulthood. It will involve regular planning training meetings throughout the year where young people will be given opportunities to take responsibilities and be creative in raising awareness

**Recommendation of the Local Youth Network Management Group**

It was agreed to award the full amount towards this project with the following conditions

**Conditions apply**

Applicant to submit a thorough risk assessment for this project

No unpublished documents have been relied upon in the preparation of this report

**Report Author**            Name, Jan Bowra Locality Youth Facilitator  
   Email: janette.bowra@wiltshire.gov.uk



## Health and Wellbeing Steering Group Meeting

### Civic Centre

**Tuesday 21 November 2017**

**10am – 12 noon**

In attendance: Cllr Sue Frasier (Warminster Town Council); Dave Reeves (Avenue Surgery Patient Participation Group); Kate Lindsay; Deborah Gogarty (Champion); Bernice Robbins (Champion); Dennis Tones (Cornerstone); Nicky Billington (Avenue Surgery); Babs Harris (Alzheimer's Support); Cllr Andrew Davis (Wiltshire Council); Keith Humphries (Health and Wellbeing Chair); Jacqui Abbott (Wiltshire Council)

1. The meeting welcomed all and in particular, the new Older People's Champion Deborah Gogarty.

2. Notes and matters arising

All would be covered under the items in the agenda.

3. Updates:

**i. Dementia Centre, Old Silk Works:**

- Sorting out building at moment. Looking at New Year 2017.
- 4 December – There would be a street collection in Warminster and also to raise the profile
- Full house meeting for all planned for February. 48 spaces for people with Dementia.
- Art group on Monday
- Memory Café was a possibility
- Fundraising would be undertaken
- Volunteers required

**ii. Cornerstone:**

3.5 years; 1500 clients; universal credit is a problem. Volunteers have been trained. Taking people all the way through the system. Things seem to be getting a bit better regarding the system. Cornerstone help with accommodation also.

Library also helps with UC application once set up on line on a Thursday. But Cornerstone help with those who are not IT literate.

Mobile Cornerstone – 2 visits to hospital; 2 in Codford (help with refugees and UC); home visits also.

Counselling project – local qualified counsellors – Mondays and Wednesdays 10-12 – clients can speak to counsellor for small contribution.

**iii. Avenue Surgery:**

2 buildings now, working well. Station Road clinic – duty doctor every day and assessment nurses plus health care assistant.

POD – prescription ordering direct - ring up for prescriptions – advice and ordering.

From 6 December will stop the manual box and move to POD.

Can sign up on line.

#### **iv. Carers Champion**

See update report attached

v. Health Watch – none provided

vi. Age UK – none provided

vii. Health and Social Care sub-group – meeting on December 6th

See notes attached

### **4. Future Initiatives**

#### **a. Community activities for older people**

Excel spreadsheet – Jacqui will set this up on google form so that everyone can contribute.

Debs has offered to help.

#### **b. Transport – round table discussion**

Where are the gaps in transport?

Difficulties – going to Salisbury for Mental Health Appointments – villages difficult

Link scheme – seems to be a well-kept secret in Warminster.

Hospital appointments – Arriva service

Links seem to be there

#### **c. Contact Community First re: all of their schemes. How many drivers and how many trips they do etc.**

#### **Set up a meeting with Community First re: Community Transport and Wilts Council**

#### **Action: Jacqui to look into this**

What are the needs – what are the solutions – then find the gaps – do the solutions serve the needs? Do people know about them?

#### **d. Men's Shed**

Jacqui visiting Silk Works next week.

Jacqui setting up a meeting to gauge / re-galvanise interest in New Year.

#### **e. Mental Health Carers Events 23.11.17**

All organised for 23 November. Joint effort – Wilts Council and AWP with help from Champion (Bernice). Lots of publicity had been undertaken.

#### **f. DAA / Safe Places**

This needs a re-focus and a small group of people behind it. Need for a contact co-ordinator as in other areas, rather than the Community Engagement Manager. Will be useful to liaise with the Dementia Centre.

#### **AOB:**

Carers' coffee morning is so successful via the Avenue Surgery. There is a need for a larger venue – possibly Civic Centre

Doctors Away Day – 100 people!

All Together Better funding via NHS useful.

Apetito Trowbridge – free Sunday lunch on their premises every week for anyone to attend.

Dates of Future Meetings:

Tuesday 20 Feb 10 - 12

Tuesday 22 May 10 - 12

Tuesday 18 Sep 10 - 12

Tuesday 04 Dec 10 – 12

## Appendix I

### H & W Steering Group – Carer Champion's Update 20/9/17 to 20/11/17

From previous report:

- ◆ Ref: Alzheimers Support Day Club development at Silk Works continues, slightly delayed while finishes etc are agreed. It will be a focal point for Warminster's Dementia Action Alliance. *Note: Dementia is a Degenerative Brain Disease, not a Mental Health condition (quote CEO Alzheimers Support)*
- ◆ Ref: Area Board Mental Health Awareness meeting: I have not yet tracked down the Wiltshire Mental Health Needs Assessment
- ◆ Ref: Wellspring - up and running with a few steady attendees and numbers creeping up.

Continuing work:

- ◆ Avenue Surgery Carer Liaison – The surgery have now provided a breakdown of Carer numbers: Total registered – 712 and of those:  
The greatest number care for Diabetes patients, then Cancer, Dementia and Parkinsons.
- ◆ Attended AWP Carers Forum 5/10/17 and 8/11 and Care Forum 13/9 and 8/11/17. Topics covered include actions in many areas of the Trust's work and developments related to their STP (Sustainable Transformation Partnerships). There was a presentation by the Intensive Service Manager at Green Lane Hospital mentioning that lack of transport to get out-patients to their appointments is a problem all over Wiltshire, as is the lack of personnel to provide the emergency assessments so necessary to provide the emergency services they aim to provide. The need for 3<sup>rd</sup> Sector help is a priority. Healthwatch introduced their current project finding information on Support Groups that exist all over Wiltshire but are not known to Hospitals and Clinics so that patients can be referred to them. Lists are being compiled to fill this gap. Planning the Carers Charter event next week was also a topic.
- ◆ 4/10 attended Carers Support Wiltshire event in Devizes. Spoke at length with the Mayor of Trowbridge about Champion Duties and activities, later providing contact details of Trowbridge's Carers Champion. Also supplied details of the Silkworks Project to a lady from Mere.
- ◆ Attended Avenue Surgery PPG 17/10/17 – Update on happenings at the surgery.
- ◆ Attended the Avenue Surgery Carers' event 15/11 and met several carers, providing contacts and support where necessary.



<b>Report to</b>	Warminster Area Board
<b>Date of Meeting</b>	04/01/2018
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant:</b> Warminster Branch of the Royal British Legion <b>Project Title:</b> Counting machines for Warminster Royal British Legion Warminster Branch  <a href="#">View full application</a>	£762.19
<b>Applicant:</b> Maiden Bradley Community Village Shop <b>Project Title:</b> Outside project Picnic Benches and Cycle Cstand  <a href="#">View full application</a>	£900.00
<b>Applicant:</b> Wiltshire and Swindon Countryside Access Forum <b>Project Title:</b> Cop Heap War Memorial Wood Access  <a href="#">View full application</a>	£1424.44

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision had been made to cover this expenditure. The Community Area Grants funding stream has £11,579.60. If funds are awarded as requested, £8,492.97 will remain to be distributed.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

<a href="#">2628</a>	Warminster Branch of the Royal British Legion	Counting machines for Warminster Royal British Legion Warminster Branch	£762.19
<b>Project Description:</b> The counting of large amounts of money each year takes many hours and is done by ageing members of the community. The totals are frequently inaccurate and require recounts. Counting machines will make the process shorter more accurate and require less people. The machine will enable counting to be faster and banked more quickly ensuring safety and security of counters			
<b>Input from Community Engagement Manager:</b> If awarded, the funding would be for capital items. The amount requested is under £1k so match funding is not required.			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
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<a href="#">2647</a>	Maiden Bradley Community Village Shop	Outside project Picnic Benches and Cycle Stand	£900.00
<b>Project Description:</b> The Village Shop wishes to provide two picnic benches for walkers cyclists and parishioners to use March to October in the outside area in front of the Community Shop thus creating a friendly and inviting environment for villages and passers-by to enjoy.			
<b>Input from Community Engagement Manager:</b> The shop supports Maiden Bradley and the surrounding rural villages. If awarded, the funding would be for capital items. No match funding is required under £1k			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2624</a>	Wiltshire and Swindon Countryside Access Forum	Cop Heap War Memorial Wood Access	£1424.44
<b>Project Description:</b> The wood was bought by public subscription in 1947. Austerity means that it is now in a very poor condition and desperately needs renovation work. It is estimated that it could take up to 5 years to bring the rest of the County Wildlife site back to a good condition but the wood can probably be done in three with occasional subsequent work to maintain that standard. Thinning the undergrowth will make the whole wood accessible to the public. Only the fence on the Elm Hill side needs to be restored but will inhibit permissive public access unless additional kissing gates are installed. The remainder of the wood will no longer be fenced and the public will be able to walk through Cop Heap and onto the main MOD permissive paths in the area. There is scope to further improve the site e.g. with nesting boxes but the initial task is woodland management.			
<b>Input from Community Engagement Manager:</b> This is submitted under the Path Improvement Grant Scheme (PIGs) which utilises the Community Area Grant funds. The match funding for this project is met in terms of volunteer time. The funds requested are for capital items.			
<b>Proposal</b> That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

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